

Standards Committee



Date & time
Wednesday 26
September 2007
at 10.30am

Place
Committee Room B
County Hall,
Kingston upon
Thames
Surrey, KT1 2DN

Contact
Cheryl Hardman
Room 122, County Hall

Tel 020 8541 9075
Email:
cherylh@surreycc.gov.uk

Chief Executive
Richard Shaw

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email cherylh@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Cheryl Hardman on 020 8541 9075.

Members

*Mr Nicolas Davies LVO JP DL (Chairman), +Mrs Angela Fraser DL (Banstead East) (Vice-Chairman), +Mr Victor Agarwal (Stanwell and Stanwell Moor), *Ms Karen Heenan, +Mr Daniel Kee (Reigate North), +Mr Geoff Marlow (The Byfleets), *Mr SFI Rutter, +Mr Chris Slyfield (Godalming North), +Mrs Jean Smith (Epsom and Ewell North)

+ = Appointed Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

PART ONE - IN PUBLIC

REPORT COLOUR

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS Agenda Item

To receive any apologies for absence and notices of substitutions

2 MINUTES OF THE LAST MEETING: 18 July 2007 White

To confirm the Minutes of the meeting of the Standards Committee held on 18 July 2007, which are attached.

3 DECLARATIONS OF INTERESTS Agenda Item

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

(Notes: Declarations of interest should be made on a form available from the Democratic Services Officer before the meeting.

Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.)

4 QUESTIONS AND PETITIONS Agenda Item

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting.
2. The deadline for public questions is seven days before the meeting.
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES TO LETTERS TO THE STRATEGIC DIRECTORS FOR CORPORATE SERVICES, FAMILIES AND COMMUNITIES RE. COMPLAINT RESPONSE TIMES Green

To consider the responses from Strategic Directors following letters from the Committee outlining its concerns with regard to complaint response times:

- (i) Letter to John Govett (Strategic Director for Corporate Services) and his response.
- (ii) Letter to Andrew Webster (Strategic Director for Families) and his response.
- (iii) Letter to Andy Roberts (Strategic Director for Communities) and his response.

6 MEMBERS' CODE OF CONDUCT: TRAINING

White

To receive an update on training being provided to Members on the new Model Code of Conduct.

7 PROMOTING THE MEMBERS' CODE OF CONDUCT THROUGH THE INTERNAL STAFF MAGAZINE 'JIGSAW'

Agenda Item

To receive an update on the Committee's suggestion that the Member's Code of Conduct be promoted through the staff magazine Jigsaw.

8 DATES OF FUTURE MEETINGS

The date of the next scheduled meeting is 19 December 2007 at 10.30am.

The dates of future scheduled meetings are:

- 20 February 2008
- 29 April 2008
- 25 June 2008
- 17 September 2008

RICHARD SHAW
Chief Executive

<p>MOBILE TECHNOLOGY – ACCEPTABLE USE</p> <p>Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:</p> <ul style="list-style-type: none"> • Interfere with the PA and Induction Loop systems <ul style="list-style-type: none"> • Distract other people • Interrupt presentations and debates • Mean that you miss a key part of the decision <p style="text-align: center;">PLEASE:</p> <p>Either switch off your mobile phone/BlackBerry OR turn off its wireless/transmitter connection for the duration of the meeting.</p> <p style="text-align: center;"><i>Thank you for your co-operation</i></p>
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Working with Others	Forward Thinking	Responsive and Reliable	Value for Money